

SABIA FADEN

CONTACT

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912-414-7591

www.sabiafaden.com

About Me

Hardworking, motivated, energetic, with strong leadership skills. Experience in customer service and strong interpersonal communication skills.

Though I am still pursuing film on the side, my current goal is to use the creative skills I have learned to elevate everyday experiences for guests. To grow with empathy and compassion, and to connect through the power of storytelling.

Education

International School of the Sacred Heart

2013-2018

Tokyo, Japan

- Honors: Academic Honors

Savannah College of Art and Design

2018-2023

Bachelor of Fine Arts in Film

- Honors: Summa Cum Laude

Expertise

Management Skills

Creative Problem Solving

Critical Thinking

Communication Skills

Digital Marketing

WORK EXPERIENCE

ASSISTANT FRONT OFFICE MANAGER JUN2023-
FRONT DESK SUPERVISOR NOV-JUN2023
FRONT DESK AGENT JAN-NOV2022

Marriott Savannah Riverfront II Savannah, GA

- Managing a team of personnel, providing outstanding services to ensure guests' satisfaction, and addressing concerns and complaints promptly and professionally.
- Welcoming guests, checking guests in and out of their rooms, responding to phone calls and reservations, responsible for guests' satisfaction in conjunction with other hotel staff, and updating hotel records of payment and bookings.

PRODUCTION ASSISTANT AUG-DEC 2021

Hulu's *The Girl from Plainville*, NBC Universal

- Managing background actors under the Assistant Directors department, aiding crew members on set, and enforcing covid compliance protocols on set.

MARKETING ASSISTANT JUN 2020- JAN 2021

3D Printing Corporation II Kanagawa, Japan

- Working closely with the marketing team, interviewing clients, and creating video content to help promote the company and share client success stories.

Skills

- Japanese (native)
- English (native)
- FSPMS (advanced)
- OPERA (proficient)
- Basic Python 3 (beginner)
- Adobe Premier
- Avid
- Adobe After Effects
- Final Draft

Reference

Michael Bailey

GM| Marriott Savannah Rvft.

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